



United States Group Purchasing Agreement FAQ Sheet

Who is eligible for this agreement?

- This agreement is available to all chapters in the United States.

What are the terms of the agreement?

- Office Depot will provide a discount on office supplies and furniture to all chapters and members who sign up for this agreement.
In exchange for a signed three-year participation agreement, Office Depot will pay the chapter the following rebate structure:
Office Depot will pay an initial conversion allowance of US\$5,000, once the net purchases from the chapter reach US\$15,000.
Additionally, Office Depot will pay the chapter a quarterly rebate based on quarterly spending according to the following schedule:

Table with 2 columns: Quarterly Spending, % Rebate. Rows include spending ranges from less than US\$24,999 to US\$112,500+ with corresponding rebate percentages from 0% to 5%.

- Office Depot shall also pay the chapter a volume incentive based on tech products that are purchased according to the following schedule:

Table with 3 columns: Quarterly Tech Depot Spending, Annual Equivalent, Rebate as % of overall. Rows include spending ranges from US\$37,500-US\$62,499 to US\$87,500+ with corresponding annual equivalents and rebate percentages from 1% to 3%.

- All rebates will be retroactive back to dollar-one, and paid within sixty days of the end of the measurement period.
EO Global will receive a rebate based on the amount spent by all chapters who opt-in to this agreement. Those rebate dollars will then be applied to future events, new chapters, and other member benefits.

What do I do if my chapter already has a pre-existing agreement?

- If your chapter has an existing agreement and you would like to opt-in, please contact Elizabeth Barnett at ebarnett@eonetwork.org so that she may notify Office Depot that you would like to participate in the EO Global Purchasing Agreement.

How will my chapter receive its rebate?

- Your Office Depot local account manager will track the total spending by members of each chapter and provide a quarterly check based on the amount spent.
Please note that the amount spent will be based on what the chapter spends as well as what each member spends on office supplies and furniture for their home or business.

Can I get a better deal if my chapter negotiates its own deal separately?

- NO.

Where Do I Sign Up?

- Members can sign up on EOnetwork on the Partner Enrollment page: https://members.eonetwork.org/Programs/partnerenrollment/partnerenrollment.aspx
Contact Elizabeth Barnett at ebarnett@eonetwork.org or at +1.703.837.6097 and she can answer any questions that you or your chapters may have.